

WLA Support Staff and Circulation Services Section

Board Meeting Minutes

Thursday, October 12, 2017

10:00 a.m. – 11:00 a.m.

GoToMeeting

I. Call to order

- The meeting was called to order at 10:02 a.m.

II. Roll call

- Present: Nic Ashman, Chris Raulusonis, Sam Vogel, Brendan Faherty, Jennifer Williams
- Excused: Crystal Schmidt, Michelle Dennis

III. Approval of minutes from last meeting

- The minutes were approved.

IV. Open Issues

- Election Information / WLA Liaison Position
 - **Jen Cook** will be the new WLA Liaison. She is a Library & Information Science Instructor at CVTC in Eau Claire, WI.
 - **Paula Stanton** will be the new SSCS Chair-Elect. She is the Circulation Manager at L.E. Phillips Memorial Public Library in Eau Claire, WI.
 - **Chris Kalupa** will be the new SSCS Public Library Director-at-Large. She is the Patron Services Coordinator at Berlin Public Library in Berlin, WI.
- Fall Newsletter
 - Sam has finished the Newsletter, but with the recent update of MemberClicks has run into some problems. She and Brendan have reached out to WLA and are awaiting a response about getting admin permissions for MemberClicks.
 - Sam sent out the Newsletter to the Board on October 17th minus the photos with hopes to have an answer from WLA soon.
 - Sam will list the names and bios of the new board members in a Winter Newsletter after the 1st of the year.
- 2018 SSCS Conference
 - Location
 - Next year's conference will be at UW-Baraboo/Sauk County in Baraboo, WI on Thursday, May 24th. We will utilize 2 classrooms, a lecture hall (for keynote) and a commons area (for lunch). The rooms are fully equipped with audio/visual equipment.
 - Brigitte is looking for more information on hotels in the area.
 - Budget
 - The board is planning next year's conference for 70 people to attend, based on previous years' attendance. In doing so, the board anticipates having an approximate net gain of \$3,000.00.

- Crystal reached out to SLIS and SOIS for sponsorship of the 2017 SSCS Conference. We would like her to reach out to them again for the 2018 Conference.
- Catering
 - We will be using Elite Catering for food throughout the day of the conference. Their website is <http://www.elitecatering.info/>. They have a variety of options including a Deluxe Continental Breakfast Buffet and Boxed Lunches. We will figure out snacks closer to the date.
- Keynote/Theme
 - Brendan has lined up Tracy Herold, Director of Dane County Library Service to be our keynote speaker.
 - The board should start thinking of people that may be interested in presenting at the conference and reach out to them.
 - The city of Middleton's theme is Good Neighbors. We briefly brainstormed some ideas, but we will discuss more about the theme of the conference at our next meeting.

V. Next Meeting

- Brendan will send out a Doodle poll.

VI. Adjournment

- The meeting was adjourned at 10:27 a.m.