

WLA Support Staff and Circulation Services Section

Board Meeting Minutes

Wednesday, March 29, 2017

12:00 p.m. – 1:00 p.m.

Café Carpe

18 S Water St W

Fort Atkinson, WI 53538

I. Call to order

- The meeting was called to order at 12:05 p.m.

II. Roll call

- Present: Chris Raulusonis, Kelly TerKeurst, Crystal Schmidt, Jennifer Williams, Sam Vogel, Brendan Faherty
- Excused: Michelle Dennis, Nic Ashman

III. Approval of minutes from last meeting

- The minutes were approved.

IV. Open Issues

- 2017 SSCS Conference Site Visit – Fort Atkinson Club
 - The Fort Atkinson Club is a beautiful place to have our conference. We are able to get in to the Club to set up at 5:00 p.m. on Wednesday, May 24. Let Kelly know if you are able to be there to help. On Thursday, we are able to get in at 7:30 a.m. to make any final adjustments.
- 2017 SSCS Conference
 - The 2017 SSCS Paralibrarian award winner is Meredith Meier. She is awarded with free attendance for the SSCS Conference and the WLA Conference this fall. She will also be featured in the newsletter. Kelly contacted her to let her know she won.
 - Program proposals and presenters – We have all presenters set and just need to figure out times and which rooms we will use at the site. We are hoping to have registration for the conference start on April 20 if possible.
 - Budget, hotel, fun activities – Kelly is getting price comparisons for Beauty & the Bean and Café Carpe on getting boxed lunches. We will have at least two lunchtime activities – a self-guided walking tour or a self-defense session. A third possibility would be board games.
 - Sponsorships – CVTC will cover the printing costs. Jennifer will ask at WLA meeting if they have envelopes/folders/bags of some sort to put paperwork in. Door prizes will be one \$50 gift card and two \$25 gift cards. Kelly will donate a \$25 Amazon gift card and Waterford Public Library will donate the other \$25 gift card.

- Duties – Kelly e-mailed out a list of duties and who’s doing them. Chris & Crystal will be the photographers, but everyone is encouraged to take some photos.
- SSCS and CVTC Project Proposal – Have any questions, comments, and/or concerns to Jennifer and Nic by April 6 for Jennifer to present to the WLA Board on April 7.
- National Library Worker’s Day is April 11. Chris sent out an e-mail with an attachment of a certificate that could be sent out to members.
- Next Meeting – Kelly will send out a Doodle Poll

V. Adjournment

- The meeting was adjourned at 1:22 p.m.